

COURT OF APPEALS OF GEORGIA

RETURN NOTICE

November 5, 2015

To: Mr. Xavier Brooks, GDC1282142, Washington State Prison, Post Office Box 206,
Davisboro, Georgia 31018

Case Number: _____ Lower Court: _____ County Superior Court _____

Court of Appeals Case Number and Style: _____

Your document(s) is (are) being returned for the following reason(s).

- There is no case pending in the Court of Appeals of Georgia under your name.**
- A Notice of Appeal is filed with the clerk of the trial court and not with the Court of Appeals of Georgia. See OCGA §5-6-37.** Once the trial court clerk has received and filed the Notice of Appeal, the trial court clerk will prepare a copy of the record and transcripts as designated by the Notice of Appeal and transmit them to this Court. Once the Notice of Appeal is docketed in the Court of Appeals of Georgia, a Docketing Notice with the Briefing Schedule and other important information is mailed to counsel for the parties or directly to the parties, if the parties are representing themselves. You do not need to provide this Court with a copy of the Notice of Appeal you filed with the superior court. We do not have a file to append your copy.
- The Notice of Appeal must include a proper Certificate of Service.** A Certificate of Service must show service to the opposing counsel and contain the counsel's full name and complete mailing address. The opposing counsel must actually be served with a copy of your filing.
- An Application for Writ of Habeas Corpus should be filed in the superior court of the county in which you claim you are illegally detained. An appeal from a denial of an Application for Writ of Habeas Corpus is to the Supreme Court and not the Court of Appeals. You may write the Supreme Court of Georgia at the following address: 244 Washington Street, S.W., Suite 572, Atlanta, Georgia 30334.**
- An Application for Writ of Mandamus should be filed in the superior court of the county official whose conduct you intend to mandate.** An appeal from a denial of an Application for Writ of Mandamus is to the Supreme Court and not the Court of Appeals. The mailing address for the Supreme Court of Georgia is: 244 Washington Street, S.W., Suite 572, Atlanta, Georgia 30334.
- Your appeal was disposed by opinion (order) on _____.** The Court of Appeals _____
_____ The remittitur issued on _____
divesting this Court of jurisdiction. The case decision is therefore final.
- Your mailing/documents indicate that you intended to file your papers in another court rather than the Court of Appeals of Georgia.** The address of the Clerk of the _____ is:
- If an attorney has been appointed for you and you are concerned with the representation provided by that attorney, you should address that issue to the trial court.** As long as you are represented by an attorney, you cannot file pleadings on your own behalf. Your attorney must file a Motion to Withdraw as Counsel and it must be granted, before you can file your own pleadings in this Court.
- A request for an out-of-time appeal should be made to the trial court from which you are appealing.** If your motion is denied by the trial court, you can file an appeal of that decision by filing a Notice of Appeal with the clerk of the superior court.

Hey,
My name is Xavier Brooks Gdc# 1282142. I am trying to file my habeas corpus. I really need some kind of help with the correct procedure. I received paperwork about an appeal my lawyer, Lennie Williams-Smith filed without my knowledge. I only had knowledge of the retrial she filed and got the appeal papers after the fact telling me it was denied. I have very good/great grounds to get back in court please help me on the right procedure to get back in court.
Habeas Corpus

RECEIVED IN OFFICE
2015 OCT 29 PM 3:16
CLERK/CLERK ASSISTANT
COURT OF APPEALS OF GA

Thanks
Very
Much
Xavier Brooks

1282142
Washington State Prison
P.O. Box 206
Davisboro GA 31018